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MEMORANDUM FOR: Director of Training 23 April 1958
 THROUGH : Executive Officer, TR
 SUBJECT : Weekly Activities Report No. 14
 Instructional Services Branch
 16 April - 22 April 1958

I. SIGNIFICANT ITEMS

None

II. OTHER ACTIVITIES

A. Film Production

Document No. 172 18
 NO CHANGE in Class. ☐
☐ DECLASSIFIED
 Class. CHANGED TO: TS S (C)
 DDA Memo, 4 Apr 77
 Auth: DDA REG. 77/1763
 Date: 15 March 1978 ☐ ☐ 25X

1. Logistics Film

25X1

Messrs. ☐ previewed a rough cut showing of this film on the contractor's movieola. Another interlock showing will be scheduled within the next ten days.

2. Secret Writing Film

25X1

The second answer print of this film was screened on 17 April in ☐ auditorium with two contractor's representatives present. This print also requires additional changes making it again necessary to return it to the sub-contractor in New York.

25X1

☐ officials have indicated their desire to use this film instructionally during the first week in May. Every effort will be made to obtain a satisfactory print from the contractor in time to meet this schedule.

3. Office of Communications Film

Editorial work on this film continues.

4. Supervision Films

25X

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A. Film Production

5. Security Film

25X1

[] reports the rough script of Film No. 1 and the treatment on Film No. 2 are still in the hands of the Office of Security, which has not yet submitted comments.

6. DDI and Dead Drop Films

25X1

Nothing to report [] on these films.

25X

7. Sound Stage []

25X1

The revised bid on work required on the gymnasium has not yet been received from the contractor, however, [] assured C/ISB by telephone on 22 April that the revised estimate would be furnished no later than 24 April. Upon receipt of this information, a letter of agreement to cover use of the gymnasium by the Film Production Unit will be immediately drafted.

25X1

DDS

B. Meetings

25X1

C/ISB [] spent several hours on 21 April discussing with [] the Management Staff the aid which could be rendered by the ISB in preparing visual aids in the form of film strips or motion pictures for use in the Employees Suggestion Awards program. No definite conclusions were reached, however, it is expected that [] will report back to the Suggestion Awards Committee and make a future contact with OTR.

25X

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C. Visual Aids Section

No significant developments to report.

D. Audio Aids Section

No significant developments to report.

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